

# Search and Seizure Plan Template

This template contains the details of the organization, first responder, and incident information, along with the details of the equipment seized from the incident location.

## Section 1: Details of the Organization

Organization Name:	
Contact Number:	
Website:	
Address:	
<i>Additional Contact Information:</i>	

## Section 2: Details of the First Responder

Date Report Received:		Date Report Processing Began:	
Name:		Report Number:	
Job Title:		Department:	
Email Address:			
Phone Number and, If Applicable, Extension:			
<i>Additional Details (If any):</i>			

### Section 3: Incident Information

Date/Time:	
Incident Title/Case Name:	
Incident Location:	
Incident POC Name:	
Incident POC Phone:	
Incident POC Email:	
Incident Description:	
<i>Additional Details (If any):</i>	

### Section 4: Approval Authority Details

Authority Name:	
Designation:	
Department:	
Date of Approval:	
Contact Number & Email:	
Jurisdiction/Legislation details:	
<i>Additional Details (If any):</i>	

Section 5: Details of the Equipment Seized				
Equipment Name	Equipment Details	Seizure Type Used	Seized By	Additional Details (If Any)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_